

Directions *way forward* Community Grant – Terms & Conditions

1. Purpose of the Grant

The \$2,000 Community Grant (“the Grant”) is provided to support projects, initiatives, or activities that will create a positive social, educational, or community impact.

2. Eligible Use of Funds

The approved project must be delivered to benefit the WA community.

Grant funds must be used exclusively for purposes that:

- Support community development, education, training, or employment pathways.
- Provide direct benefit to individuals or groups experiencing barriers or disadvantage.
- Deliver programs, events, or services that enhance community wellbeing or inclusion.
- Purchase equipment, materials, or resources directly related to the approved project.
- Cover reasonable operational costs directly tied to the delivery of the approved project.

3. Ineligible Use of Funds

Grant funds must **not** be used for:

- Personal expenses, debt repayment, or private benefit.
- Alcohol, gambling, or any activity contrary to law.
- Political or religious campaigning.
- Retrospective costs for activities already undertaken.
- Ongoing organisational salaries, except where directly tied to the approved project delivery.
- Not be used to pay wages for participants of the approved project.
- Grant funds must be directed to an organisation, and not an individual.

4. Eligible organisation

- This grant is open to all WA not for profit or charity organisations, and other businesses.
- Only one project will be approved per organisation (which includes associated organisations).
- Organisations must have a registered ABN

5. Application & Approval

- Applications are open throughout the year, however for the financial year ending 30 June 2026 only three projects will be approved. Once grant funding has been allocated to three projects, no other projects will be approved until grant funding for the following year have been approved by Directions Management Team.
- All applications must be in writing, outlining the proposed project, timeline, and expected outcomes.
- Successful applicants will receive written confirmation of the Grant.
- Funds must only be spent on the project outlined in the approved application.

6. Accountability & Reporting

- Recipients agree to provide a short report (and photos where appropriate) within 3 months of project completion, outlining how the funds were used and the outcomes achieved.
- Unspent funds must be returned to the granting body within 60 days of project completion.

7. Acknowledgement

Recipients agree to acknowledge Directions Workforce Solutions (Directions) in promotional materials, social media, or community communications related to the project.

Recipients agree to ongoing marketing and social media activities by Directions promoting the project.

8. Compliance

- Recipients must comply with all relevant laws, regulations, and policies when delivering their project.
- Funds must be used within 12 months of approved project date.
- Directions reserves the right to withdraw or reclaim funds if terms and conditions are breached.

9. General

- Directions' decision is final, and no correspondence will be entered into.
- By accepting the Grant, the recipient agrees to these Terms & Conditions.